

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
January 6, 2015
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Mayor Schafer

2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch Sislow and Rech.

Absent: None (Councilmember Lopez was not present for roll call but arrived at 6:04 p.m.)

4. Confirmation or Adjustment of the Agenda Order – Councilmember Rech moved, seconded by Councilmember LaFontaine, to amend the Agenda Order with an addition as follows:

1. c. Approve the Governing Authority Supplement to Master Cellular Voice and Data Service and Equipment Agreement between Cellular South, Inc. D/B/A C-Spire Wireless and Mississippi Department of Information Technology Services as Contracting Agent For The Agencies and Institutions of the State of Mississippi and to authorize City Manager Reed to execute same.

1. d. Ernie Knobloch – housing update

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on January 20, 2015 in Council Chambers located at 5000 Diamondhead Circle
- b. Diamondhead Water & Sewer District Update- Mayor Schafer stated the Council was magnanimous enough to appointment him to the DWSD Commission. He reassured everyone that he will work for the community and would like for the DWSD to become more transparent by publishing agendas 2 or 3 days prior to meetings further stating the current practice of providing public notice the evening prior to the meeting does not allow Commissioners to prepare; secondly he reported the study for the wastewater treatment facility was not going to take place; and lastly the expenditures of funds citing the DWSD is now on a third engineering firm for the design of the wastewater

treatment facility had expended millions of dollars and still does not have a facility. The Mayor pledge with the support of the Council, City Administrators and some fellow Commissioners, to do what is best for the citizens of Diamondhead. He announced the next DWSD Commission meeting would be held Thursday at 2:00 p.m.

2015-001 – Approval Governing Authority Supplement to Master Cellular Voice and Data Service and Equipment Agreement between Cellular South d/b/a C Spire Wireless and Mississippi Department of Information Technology Services

Councilmember Rech moved, seconded by Councilmember LaFontaine, to approve the Governing Authority Supplement to the Master Cellular Voice and Data Service and Equipment Agreement between Cellular South d/b/a C Spire Wireless and Mississippi Department of Information Technology Services as Contracting Agent for the Agencies ad Institution of the State of Mississippi for the term December 31 , 2014 – June 20, 2016

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED

Councilmember Knobloch discussed abandoned house located Laala Ct. and Laala Way for which a judge granted the City a right-of-entry and the property owner has been provided proper notice. The financial institution responsible for the foreclosed property on Luawai Way has been properly notified the contractor hired for cleaning the property left trash in the right-of-way.

2. City Manager's Report

DQ Road:

Nancy Depreo with Seymour Engineering updated the Council regarding improvements to DQ Road stating that plans were complete but some drainage issued remained to be resolved.

Drainage work behind City Hall:

Work is nearly complete. We have a couple of minor problems that may require a change order. Richard Sullivan, Nancy Depreo and I are still discussing.

Hazard Mitigation Work on City Hall:

Pre-Bid Conference was held today. A total of 5 firms attended the meeting to ask questions prior to submitting bids. Bids will be opened on January 15, 2015 at 2:00 pm.

Street Lights in the Oaks Subdivision:

Through an error the City has not been billed for the street lights in the Oaks Subdivision. This realization just unfolded today and discussions will be held soon with Coast EPA personnel.

Branding - Request for Proposals:

Proposal submissions will be received by Linda McCarthy at the Hancock County Chamber of Commerce until 5:00 pm on Thursday, January 8, 2015.

Audit Services – Request for Proposals:

Connie Scott will receive proposals from qualified firms until 10:00 am on Thursday, January 8, 2015. We have developed scoring criteria and will assemble a small evaluation committee to carefully review and score each proposal.

The Coast Legislative Reception in Jackson, MS:

Tomorrow at the Trade Mart Building in Jackson, MS 5:30 – 8:00.

City Manager Reed in the absence of Capt. Al Hermann provided the Police Report for the period December 1 – 31, 2014.

3. Public Comments on Agenda Items - None

III. Policy Agenda

1. Approval of Minutes
 - a. Councilmember Rech moved, seconded by Councilmember LaFontaine to approve December 16, 2014 minutes as presented

Ayes: Lopez, LaFontaine, Knobloch, Rech and Mayor Schafer. Nays: None. Abstain: Sislow.

MOTION CARRIED

- b. Councilmember Rech moved, seconded by Councilmember LaFontaine to approve December 18, 2014 minutes as presented

Ayes: LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Abstain: Lopez.

MOTION CARRIED

2. Other Actions:
 - a. **2015-3275** – Commercial Property Insurance Renewal

Councilmember Lopez moved, seconded by Councilmember LaFontaine to approval renewal of commercial property insurance in the amount of \$23,519.93 for the period January 8, 2015 – January 8, 2016 through Bancorp South Insurance underwritten by Lloyd's of London and to authorize City Manager Reed to execute necessary documents for said renewal

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2015-3276** – Approve AIA Standard Form of Agreement with Eley Guild Hardy Architect for professional services for ADA Improvement to City Hall (2014 CDBG Grant)

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to approve the AIA Standard Form of Agreement between the City of Diamondhead and Eley Guild Hardy Architects for ADA improvements to City Hall (2014 CDBG)

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2015-3277** – Accept resignation of Norman Parker as Planning and Zoning Commissioner
Councilmember Lopez moved, seconded by Councilmember Knobloch to accept the resignation of Norman Parker as Planning and Zoning Commissioner effective December 31, 2014

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- d. **2015-3278** – Discussion regarding appointment for unexpired term on Planning and Zoning Commission was held. A recommendation will be forthcoming.

IV. Routine Agenda

1. Docket of Claims (Claims DKT151104 – DKT151134)

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Docket of Claims (Claims DKT151104 – DKT151134) as presented

Ayes: Mayor Schafer, Lopez, LaFontaine, Knobloch, Sislow and Rech. Abstain: None. Absent: None.

MOTION CARRIED

2. Net Payroll, including benefits and taxes, December 23, 2014 - \$45,047.20

V. Public Comments on Non Agenda Items-

Robert J. Harko, a resident of The Oaks, addressed the Mayor and Council regarding a letter he submitted to City Hall concerning parking ordinance enforcement. He expressed concern that he had written a letter on December 3, 2014 but did not receive a response until December 30th. He also questioned the date of Attorney General opinions referenced in the response and questioned if and when the City would be implementing enforceable parking ordinances.

VI. Adjourn/Recess

At 6:27 p.m. p.m. CST Councilmember Lopez moved, seconded by Councilmember Sislow, to adjourn.

Ayes: Mayor Schafer, Lopez, LaFontaine, Knobloch, Sislow and Rech. Abstain: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk